

## DDAL Processes and Penelope Reporting

### What has changed in relation to DDAL referrals?

To enhance reporting between Victoria Police and AOD services COATS in consultation with Victoria Police's Drug Diversion Unit, Turning Point's telephone service - Drug Diversion Appointment Line (DDAL) and DHHS have made some changes to the TCA\* Clinical Outcomes. These changes include additional questions on the mode of service provision, the number of appointments attended or not attended, and details of these dates. These changes have been made to assist in reporting compliance via the TCA Clinical Outcomes – DDAL document available in the Penelope portal. The information recorded in TCA will be provided to Victoria Police to verify compliance and confirm attendance.

### Drug Diversion Appointment Line (DDAL)

Victoria Police may refer clients to the Drug Diversion Appointment Line at Turning Point, when they have been arrested for use and/or possession of illicit drugs (excluding cannabis). Victoria Police will issue the client with a Caution, where the client is required to attend two mandatory appointments with an assessment provider. Turning Point will arrange the DDAL Assessment with a relevant provider, and forward the information to COATS who process the appointment in Penelope.

### Who can undertake DDAL Assessments?

- Catchment based Intake and Assessment providers
- Aboriginal Community Controlled Health Organisations (ACCHOs) approved by DHHS
- Youth specific providers approved by DHHS

### What do the two appointments involve?

There are two service delivery options available for DDAL assessments, including:

1. Two concurrent or individual sessions incorporating screening, assessment (if required) and brief intervention
2. Two concurrent or individual sessions incorporating screening and brief intervention

If during the assessment a clinician deems that treatment is required, the assessment provider can obtain an appointment for treatment and notify COATS via the TCA Clinical Outcomes - DDAL in Penelope. COATS will process this appointment in Penelope. COATS are working with Victoria Police and Turning Point Telephone DDAL line to improve current processes.

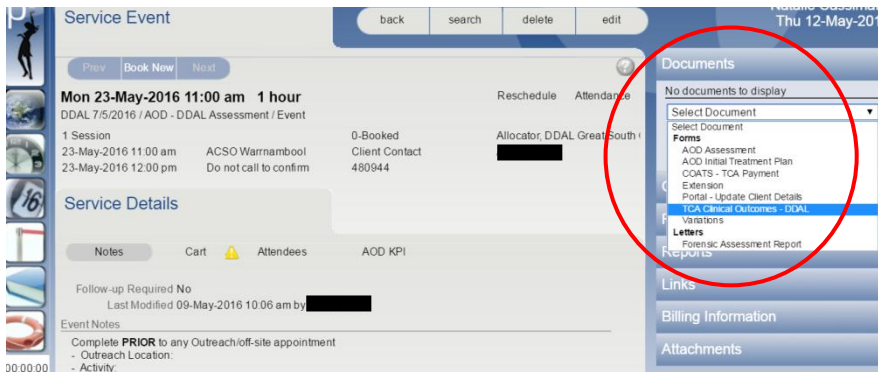
### NEW: TCA Clinical Outcomes - DDAL document in Penelope

Once DDAL assessment appointments have either been completed or the client has been provided with three attempts to engage, attendance information must be provided to Victoria Police Diversion Unit through the Penelope portal. The new document is available in Penelope for all AOD service providers in Victoria. The information provided in the document by assessors will be used by Victoria Police to verify compliance and confirm attendance.

\*TCA is an abbreviation for Treatment Completion Advice.

**Where can I find the TCA Clinical Outcomes – DDAL document in my Penelope portal?**

1. The TCA Clinical Outcomes – DDAL document is located in the *Documents* drop down menu in the DDAL Assessment Service Event in Penelope.



2. Below is a copy of how the new DDAL TCA will appear once it's selected:

Case	TEST CASE (19188)
Presenting Participant	TEST 8 TEST 8 01-Jan-1080 (108491)
Service	AOD - DDAL Assessment (197226)
Primary Worker	[REDACTED]
Event ID	491434
Event Start	26-May-2016 8:00 am
Event End	26-May-2016 9:00 am
Duration (Minutes)	60
Attending Members	[REDACTED]
Non-attending Members	TEST 8 TEST 8
Document	TCA Clinical Outcomes - DDAL
Date	26-May-2016
Completed For	TEST 8, TEST 8
Description	
Created	[REDACTED]
Modified	[REDACTED]

**Compliance with DDAL**

Please note that this information will be supplied to Victoria Police in order to ensure clients compliance.

Attendance			
	0	1	2
Number of attended Sessions	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Clinician Full Name Contact Details Date of First Appointment Date of Second Appointment Needs additional follow up with	Police Officer Police Station Was an Initial Treatment Plan developed for the client? <input type="radio"/> Yes <input type="radio"/> No How was this assessment conducted? <input type="radio"/> Face to Face <input type="radio"/> Phone Call Assessment Type <input type="radio"/> Brief Intervention <input type="radio"/> Initial <input type="radio"/> Assessment There are two service delivery options available for DDAL assessments, including: 1. Two concurrent or individual sessions incorporating screening, assessment (if required) and brief intervention 2. Two concurrent or individual sessions incorporating screening and brief intervention
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**Future Treatment**

Please provide details of further treatment appointments if recommended for brokerage purposes. Not to be used for Variation requests.

First Treatment Appointment / Referral Acceptance Date:	Preferred Agency Name & Full Treatment Site:	Clinician Full Name:	Time (am/pm) **REMEMBER TO CLICK THE PLUS ICON**
No Data to Display			

Clinical Summary Notes

3. You will also need to complete the TCA Payment document after completion of the TCA Clinical Outcomes – DDAL document.